

LYNDEBOROUGH BOARD OF SELECTMEN
MEETING MINUTES
June 10, 2015

Members Present: Chairman Fred Douglas, Selectman Lee Mayhew and Selectman Mark Schultz.

Staff Present: Town Administrator Russ Boland and Road Agent Kent Perry

Public Present: Wally Holt

Media Present: Jessie Salisbury

Recorder: Kathleen Humphreys.
The meeting was called to order at 6:00pm.

Consent Agenda:

Review and signing of consent agenda items

- a. AP Warrant 6/10/15
- b. Payroll 6/11/2015
- c. Non-Public Meeting Minutes 5/27/15
- d. Non-Public Meeting Minutes 6/3/15
- e. Conservation Commission Nomination – Greg Krieder
- f. Meeting Minutes 5/27/15
- g. Forest Products Sale Contract
- h. PA-48 Form Notice
- i. Security Contract for town buildings
- j. PA-16 Reimbursement for State Forest Land

Appointments:

Historic Markers

6:00 p.m. The Board started their meeting at old Town Hall in Lyndeborough Center with the Pledge of Allegiance. They met to dedicate and review the new historical plaques for The Meetinghouse, the Center and the three Memorial Maple Trees planted in 1976 in honor of the three New Hampshire signers of the Declaration of Independence.

Present were Jessie Salisbury, Historic Commission and Wally Holt who installed the signs.

The meeting returned to Citizens' Hall.

Non-Public Session:

VOTE: Selectman Schultz made a motion to go into a Non-Public session RSA 91-A3II (e) at 6:31pm to meet with town counsel on legal matters. Selectman Mayhew seconded the motion. Motion passed 3-0.

VOTE: Selectman Schultz made a motion come out of a Non-Public session RSA 91-A3II (e) at 8:05pm. Selectman Mayhew seconded the motion. Motion passed 3-0.

VOTE: Selectman Schultz made a motion to execute a letter from town counsel Attorney Bill Drescher to the Lyndeborough Zoning Board of Adjustment requesting a rehearing on the Hutchinson subdivision, Case 2015-1. Selectman Mayhew seconded the motion. Motion passed 3-0.

The Board asked for immediate distribution to go to all Zoning Board Members and Mr. Hutchinson and his agent. A copy was handed to the ZBA secretary at 8:10pm on June 10, 2015.

Town Administrator Russ Boland called to notify Mr. Hutchinson immediately during the meeting. Mr. Boland left a message for Monadnock Survey plus an email sent by the ZBA secretary that night.

Old Business:

HIGHWAY DEPARTMENT

Road Agent Kent Perry was present

The Board reviewed letters dated June 8, 2015 RE: 2009 Ford 550 Replacement and Suggestions for Paving 2015-2017 dated June 8, 2015.

Chairman Douglas asked if Mr. Perry could inquire if the Milford DPW would bring their new truck to the next BOS meeting and to invite the CIP/Budget Committee.

Paving

Mr. Perry received two out of three bids to date and recommended using Advanced paving. The town has been using Brox Paving for past nine years and felt it would be a good opportunity to work with another company. The bids were: Brox Paving, \$135,448; Advanced Paving, \$134,842.

The Board reviewed the contracts. Mr. Perry was instructed to go back to Advanced Paving for clarification on the bid as it listed approximate prices.

The highway garage well was dug on 6-10-15 and is 300 feet deep and 10 gallons/minutes.

Johnson Corner Culvert:

Mr. Perry reviewed a process to build a span bridge with the requirement for state approval and provided a binder with information for review. The span bridge does not require some DES permits. The process was used at Frye Measure Mill with success. The Budget Committee has money earmarked for the project. Mr. Perry will get three bids. Currently, there is \$130,000 available and the project will cost \$135,000 with permitting.

Community Forum:

Jessie Salisbury reported a first draft of the history book on Lyndeborough schools is expected to be available at the next School District Meeting. Ms. Salisbury talked about photos from the 1966 LCS graduation.

New Business:

Town Administrator’s Job Description: The Board proposed to update the job description to reflect changes of responsibilities since Mr. Boland was hired. Selectman Mayhew provided a document which will be reviewed then discussed at the June 24, 2015 meeting. Mr. Boland’s final review is in July.

The Board will review the documentation and return with information.

Security alarm contract:

A review of page 2 under Article 17 and 18 was a concern which states the contract has indemnification that states if their products do not work properly or if one of their employees conducts a crime; the town will be responsible.

The town feels it’s not fair to the taxpayers. Monadnock Security has no interest in taking the language out. It was discussed to send the contract to Property Liability Trust.

2015 Committee Board Appointments:

The Board reviewed the lists. It was discussed if there should be a dialogue with committee members before they are reappointed or with new members and ask if willing to attend training specific to that board.

It was discussed to send a letters to Planning Board member Bob Rogers and Bret Mader plus Conservation Commission member Michael Decubellis (CC) about the reappointment process.

The following need to be reappointed or sworn-in:

- Joan Woods, Deputy Clerk (appointed by BOS)
 - Bob Rogers PB
 - Bret Mader PB
 - Mike Decubellis CC
 - Stephanie Roper Heritage Commission
 - Clayton Brown Heritage Commission
 - Joanne Woods Deputy Clerk/Collector
 - Larry Crosby Historic District Commission
 - Andrew Roeper Historic District commission
- Gary LeBlanc and Scott Roper have not sworn in yet as ZBA Alternates. It was later learned that Scott Roper has asked not to be reappointed.

Use of Town Hall:

A quilt group consisting of Lyndeborough residents inquired to use Center Hall. It’s a public group using a public building, they are not charging admission, not for gain and not serving alcohol. The insurance requirements were discussed. The group is not a town sponsored group and it was discussed if they would be covered under PLT.

Safety Complex and Other Options Committee:

The committee has their first meeting. Scott Roper was appointed chairman.

Town Administrator’s Report:

- Tax bills have gone out and revenue is coming in.
- Highway Department uniforms were discussed.

-Mr. Boland met with Beltronics radio firm. There is a co-ax cable on the highway garage's cell tower that is not connected and will be addressed which also might need a repeater. Communications is an issue when trucks are on the north side of town but they can switch to New Boston or Francestown's signal.

-Discussed where funds will come from to hire a recording secretary to take minutes at the Safety Complex meetings. The Selectmen decided to take it from the Selectmen's budget.

-On July 24, 2015, three highway members will attend Grader Operation Class.

-Mr. Boland had a conversation with Conservation Commission Chairperson Sharon Akers about conservation land at the cemetery.

-The town received a quote of \$3,150.00 from Richard Herfurth, Bartlett Tree Experts to take down trees outside Citizens' Hall. Mr. Boland would like to look at the budget and ask Bartlett Tree Experts if they can hold the quote for longer than 30-days.

-On June 11, Lyndeborough Fire Chief Rick McQuade will go to New Boston to look over SOPs and other mentoring opportunities. New Boston Fire Chief MacDonald offered a thermal imaging camera to Lyndeborough. According to Mr. Boland, New Boston Fire Department voted and felt strongly that Lyndeborough should have the camera. Liability was discussed.

VOTE: Chairman Douglas made a motion to adjourn at 10:11pm. Selectman Schultz seconded. Motion passed 3-0.

Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 10:11pm.

Date:

Kathleen Humphreys, Transcriber

Fred Douglas
Chairman

Selectman Lee Mayhew

Selectman Mark Schultz

APPROVED BY THE BOARD OF SELECTMEN ON JUNE 24, 2015